



हरियाणा केंद्रीय विश्वविद्यालय

महेंद्रगढ़- 123031 (हरियाणा), भारत

नैक द्वारा 'ए'- ग्रेड प्राप्त विश्वविद्यालय



Central University of Haryana

Mahendergarh-123031(Haryana). India  
NAAC ACCREDITED 'A' GRADE UNIVERSITY

Achieving Through Believing

क्रमांक / No. CUH/...Reg.../2021/1254

दिनांक / Date: ...01/05/2021/...

### कार्यालय आदेश/OFFICE ORDER

In compliance of Haryana State Disaster Management Authority, Government of Haryana order No. DMC/SPO-2020/5150 dated 29-04-2021, placed at Annexure 'A', the University will remain closed up to 31 May 2021.

The detailed guidelines, placed at Annexure 'B', to be followed by all the concerned of the University.



*Savita*  
30/4/21

कुलसचिव (प्रभारी)/  
Registrar (I/c)

#### Copy to:

1. Vice-Chancellor's Secretariat (for kind information of the Vice-Chancellor), CUH.
2. Deans/HoDs/TICs, Central University of Haryana, Mahendergarh.
3. Administrative Heads, Central University of Haryana, Mahendergarh.
4. All the stakeholders of the University, CUH.
5. University website, CUH.

**Government of Haryana  
Haryana State Disaster Management Authority**

No. DMC-SPO-2020/5150

Dated: 29<sup>th</sup> April 2021

Whereas, the COVID-19 pandemic is again posing threat to public health, the Government of Haryana has considered it necessary to take effective measures to prevent its spread in the State of Haryana.

Whereas, in exercise of the powers under the Disaster Management Act, 2005, the undersigned in my capacity as Chairperson, State Executive Committee hereby directs that all Colleges, Coaching Institutions, ITIs, Libraries, Training Institutes whether Government or Private will remain closed in the State upto 31.05.2021. Apart from this, all Anganwadi Centers and Creches under Women and Child Development Department shall also remain closed in the State upto 31.05.2021

Any person violating these measures will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act, 2005, besides legal action under Sec. 188 of the IPC and other legal provisions as applicable.

*Vijai*

Vijai Vardhan  
Chief Secretary-cum-Chairperson  
Haryana State Executive Committee

To

1. All Administrative Secretaries in the State of Haryana;
2. The Director General of Police;
3. All Deputy Commissioners in the State of Haryana.

**Detailed Guidelines to be followed up to 31-05-2021**

1. In view of the guidelines issued by Haryana State Disaster Management authority, Govt. of Haryana dated 29<sup>th</sup> April 2021 read with the guidelines issued by MoHFW/MHA from time to time and the prevailing threat of Corona infection in Delhi, NCR and the state of Haryana, it was resolved that the **University campus will remain closed up to 31 May 2021**, except for emergent /urgent and essential services. The Teaching /learning and research supervision shall continue through online Mode and the employees shall work from home. The Outsourced Staff shall work under administrative directions of the controlling officer and they will remain available and report for the duty as per the directions of the officer.

**Action:** All concerned Departments, Branches and Employees

2. The concerned HOD/TIC/Branch Head/Section Head will execute the essential/urgent/emergent assignments in coordination with the faculty/officials of their departments/branches, as assigned from time to time.

**Action:** All concerned HODs/TICs/Branch Heads/Section Heads

3. If required, the concerned HOD/TIC/Branch Head/Section Head may make the provision of roster or some other alternative mechanism as per COVID-19 guidelines to execute the task assigned during this time to ensure timely execution of the priority assignments. The faculty and staff shall be available on the registered mobile/phone/email and shall report in the office, if required for any urgent assignment by the respective HoD/Branch Head. They shall also provide their address of residence to the Establishment Branch. No response from the employee on contact may be treated as willful default from work.

**Action:** All concerned HODs/TICs/Branch Heads/Section Heads/Employees

4. The personal involved or deployed for essential duties will be required to stay in the campus only. In case no permanent accommodation is allotted to an employee, the E&GA branch shall provide temporary accommodation and the facility of meals at 'no profit and no loss' basis.

**Action:** E&GA Branch

5. The campus residents are advised not to leave the University campus until very essential to do so. They shall follow all the guidelines issued by MOHFW/MHA/MOE/UGC/Govt. of Haryana /District Administration and shall avoid meeting people outside. They are required to adopt and observe all possible COVID appropriate behavior. In case any university resident stays away from the campus for more than 72 hrs, he/she will be required to produce negative RT-PCR report while joining back to the University/or strictly as per the protocol notified by MoHFW/MHA/UGC/Government of Haryana.

**Action:** All concerned and E&GA Branch

6. The entry of the visitors/guests to the campus should be strictly restricted. However, if any member of the family/relative/guest is staying or happens to stay with the staff overnight, the resident is required to intimate the details of the Guest (s) along with the details of the place from where the guest has arrived to the E&GA Branch.

**Action:** All concerned

7. Keeping in mind the online examination and the essential load on the Examination Branch, the branch may be augmented with additional manpower for processing of student related examination work during this time.

**Action:** Establishment Branch

8. It was resolved that a one-time RT-PCR test for all the employees may be requested to be arranged by the Local PHC. In case an employee experiences any symptom or if he/she has come into contact with a COVID-19 positive case, the individual is advised to go for immediate testing. The said staff shall not join the office physically until he/she receives negative report. However, he/she may continue to work from home during this period. In case, one gets tested and is detected positive, he/she shall inform the Health Centre and observe appropriate COVID-19 protocol issued by the Ministry of Health, Govt. of Haryana.

**Action:** Office of the Registrar

9. Guards/ Cooks/Attendants/Drivers deployed in the Vice Chancellor's Camp Office will not leave the campus without prior permission. The DR/SO, E&GA shall ensure strict adherence of the protocol for uninterrupted services.

**Action:** SO (E&GA Branch)

10. **The students will not be allowed entry for any academic/administrative work till 31st May 2021**, and the concerned department and branches shall facilitate the students online. However, for any emergent work/ assistance they may contact the concerned branch on email or phone through the Head of the Department.

**Action:** All concerned

11. All concerned shall follow the guidelines of MoHFW dated 28th April, 2021 regarding home isolation in case of mild/asymptomatic COVID-19 cases, and subsequent guidelines as amended from time to time. Besides, all the employees shall be required to comply with the COVID-19 prevention guidelines issued by MoHFW/MHA/DoPT, MoE/UGC/Government of Haryana, as amended from time to time.

**Action:** All concerned

Additionally, it is reiterated that all the employees shall maintain COVID-19 appropriate behavior not only at the work place/ the University campus but also at their residences.