

CENTRAL UNIVERSITY OF HARYANA

Admission Rules

1. ADMISSION COMMITTEE

- i) There will be an Admission Committee in each department consisting of the following which will be responsible for making admissions to the respective department in accordance with the University rules:
 - a) Head of the Department/Teacher In Charge - Convener
 - b) Three teachers to be nominated by the Head of the Department
 - c) One representative (teacher) belonging to the SC/ST/OBC/PWD/Woman from any department if any of the members does not belong to any of these categories.
- ii) Each Department will be responsible for performing all admission related work of the Department.
- iii) There will be a Standing Committee (Admissions), consisting of the following which will make recommendations to the Academic Council/the Vice Chancellor on issues concerning Admission Policies, eligibility criteria and other related issues referred to it:
 - a) One of the Deans to be nominated by the Vice Chancellor - Chairman
 - b) Deans of all the Schools
 - c) Two Members of Academic Council nominated by the Vice Chancellor
 - d) Proctor
 - e) Dean Students' Welfare (DSW)
 - f) Heads of the concerned Departments whose matter/s are listed on the agenda
 - g) One representative of SC/ST/OBC/PWD/Woman if any of the members does not belong to any of these categories.

2. AGE

There will be no minimum or maximum age bar for admission to any programme of study in the University except in the courses where the respective regulatory bodies (such as Medical Council of India (MCI), Dental Council of India (DCI), Bar Council of India (BCI), National Council for Teacher Education (NCTE), All India Council of Technical Education (AICTE) etc.) have prescribed any such rule in this regard.

3. RELAXATIONS/CONCESSIONS

(a) Scheduled Caste/Scheduled Tribe (SC/ST)

- i) The minimum eligibility requirement for the Scheduled Caste/Scheduled Tribe candidates will be that they must have passed the qualifying school/degree examination. Provided that the minimum eligibility for admission to post-graduate

programmes be the minimum pass marks of the qualifying examination concerned of the Central University of Haryana or the marks should not be less than 40%.

- ii) Where the admission is based on screening/written test, the Scheduled Caste/Tribe candidates would also be required to take the test but their merit list will be drawn separately.
- iii) However, for admission to the M.Phil. and Ph.D. Programmes, the SC/ST candidates shall be given only 5% relaxation in the minimum eligibility marks.

(b) Other Backward Classes (OBC)

- i) The OBC candidates shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission entrance test to the extent of 10% of the minimum eligibility marks prescribed for the General Category candidates. For example, if the minimum eligibility for admission to a programme is 50% for the General Category candidates, the minimum eligibility for the OBCs would be 45% i.e. (50% less 10% of 50%).
- ii) All those OBC candidates who meet the minimum eligibility marks in the qualifying examination and the minimum eligibility marks (if any) in the entrance test shall be eligible for admission in the order of their merit, keeping in view the availability of seats reserved for them.
- iii) The OBC candidates who belong to the '**Non-Creamy Layer**' and whose castes appear in the **Central List** of the OBCs only shall be eligible to be considered for admission under the OBC Category.

(c) Persons with Disabilities (PWD)

The PWD candidates with not less than 40% disability shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission entrance test to the extent of 5%.

(d) Children/Widows of the eligible Armed Forces Personnel (CW Category)

A concession of 5% marks in the minimum eligibility requirements in the qualifying examinations will be given to these candidates.

- (e)** The candidates belonging to the Scheduled Caste, Scheduled Tribe, and Persons with Physical Disability shall be charged the admission form/entrance examination fee at concessional rates.

4. RESERVATIONS

(a) Scheduled Caste/Scheduled Tribe/Other Backward Classes

- i) Reservation of seats in admissions to various programmes of study shall be in the following manner:

Scheduled Caste : 15% of total intake in each programme

Scheduled Tribe : 7 ½ % of total intake in each programme

Other Backward Classes : 27% of total intake in each programme

Economically Weaker Sections : 10% of total intake in each programme

- ii) The seats reserved for the SC/ST shall be filled by the SC/ST candidates only. However, in the case of non-availability of the eligible candidates the reserved seats may be interchanged between the SC & ST. If still any seat remains unfilled due to non-availability of eligible candidates of either Scheduled Caste or Scheduled Tribe or both, may be thrown open to the general category in that year provided this has been notified to the National Commission for Scheduled Castes/Tribes; University Grants Commission and the Ministry of Human Resource Development and concurrence has been obtained, failing which the seat will be left vacant.
- iii) The seats reserved for the OBCs shall be filled with the OBC candidates only. Only if OBC candidates possessing the minimum eligibility marks are not available in the OBC category then the vacant OBC seats shall be converted into General Category seats in accordance with the admission schedule notified by the University.

(b) Persons with Disabilities (PWD) = 5% of total intake in each programme shall be reserved for the PWD. The reserved seats shall be filled by the eligible PWD candidates in order of their merit. (Ref. Order dated 19.07.2016 in case No. 5998/1040/2016/D176 of the Court of Chief Commissioner for Persons with Disabilities in the matter of Sh. RLN Sharma Vs. IIM, Ahmedabad and Rights of Persons with Disabilities Act, 2016 notified by the Govt. of India, Ministry of Law and Justice, Legislative Department by Act No-49 of 2016 dated 27.12.2016 in the Gazette of India Extraordinary Part-II- Section 1).

(c) Supernumerary seats:

(i) Children/Widows of the eligible Armed Forces Personnel

(CW Category) =5% of the seats in each programme shall be reserved for these candidates.

Admission of candidates belonging to CW categories shall be made in the following order of priorities:

- I. Widows/Wards of Defence personnel killed in action;
- II. Wards of serving personnel and ex-servicemen disabled in action;
- III. Widows/Wards of Defence personnel who died in peace time with death attributable to military service;
- IV. Wards of Defence personnel disabled in peace time with disability attributable to the military service; and

V. Wards of Ex-servicemen/Serving personnel/personnel of police forces, who are in receipt of Gallantry Awards;

Category-V (Gallantry Awards) include: Param Vir Chakra, Maha Vir Chakra, Vir Chakra, Shaurya Chakra, Kirti Chakra, Ashok Chakra, Mention-in-Despatches, Sena, Nau Sena, Vayusena Medal, Yudh Seva Medal (Gallantry).

Authorities Competent to issue educational concession certificates under CW category: -

- Secretary, Kendriya, Sainik Board, Delhi
- Secretary, Rajya Zila Sainik Board
- Officer-in-Charge, Records Office
- Competent Authority of Ministry of Defence
- Ministry of Home Affairs (for Police personnel in receipt of Gallantry Awards)

VI. Wards of Ex-servicemen.

VII. Wards of Serving Personnel.

(ii) **Foreign Nationals=5%** seats in each programme in each Department.

(iii) **Sports/Extra Curricular Activities (ECA)**

a) **For undergraduate courses:**

Sports/ECA Persons=upto 5% of total intake in each undergraduate programme may be offered to the candidates on the basis of Sports and ECA on the recommendations of a Committee consisting of the following:

1. Dean of the concerned School - Chairman
2. Head of the concerned Department
3. One External Expert to be nominated by the Vice Chancellor
4. Director, Physical Education
5. Dean Students' Welfare (Convener)

b) **For postgraduate courses:**

Sports= upto 5% of total intake in each postgraduate programmes may be offered to the candidates on the basis of Sports on the recommendations of the Committee constituted under Clause (a) above.

(iv) Two seats for the students of Jammu & Kashmir.

5. Permission to students to apply under General/SC/ST/OBC Category as well as CW, PWD Category etc.

The candidates applying for admission to various courses shall be permitted to apply simultaneously under Gen/SC/ST/OBC Category as well as Children of War Widows, Person with Disability and other categories for which reservation/concession is

admissible. The application forms should, therefore, contain appropriate columns for mentioning such categories.

6. Registration /Admission of foreign nationals

- i) The foreign nationals seeking admission in the University shall have to get themselves registered with the office of the Dean Students' Welfare (DSW) in compliance with the schedule notified by the University. No Foreign student will be admitted directly by any Department/School. They will be registered only on the recommendations of their respective High Commissions/Embassies.
- ii) Foreign nationals shall be exempted from appearing in Admission Entrance Test conducted for admission to various Under-Graduate and Post-Graduate programmes including Professional Courses. Foreign nationals who are stationed in India and have passed their last examination from Board/University in India shall also be exempted from appearing in entrance test.
- iii) All the categories of foreign students shall come under the same category of 5% quota for foreign nationals for admission to various programmes. This shall include foreign nationals with qualifications attained either from Indian Board /University or Foreign Board/University.
- iv) All admissions in Foreign Students' category shall be done on individual merit and a single merit list of foreign students, both with Indian and foreign qualifications shall be prepared for admission in various programmes.
- v) At least one seat shall be reserved for foreign nationals in all the programmes wherever the total numbers of seats for admission is less than 20.
- vi) Foreign Nationals admitted to the Central University of Haryana will be required to get medical insurance which is mandatory.
- vii) The foreign students shall have to pay annual fee at the following rates:

a. Postgraduate/Master's programmes excluding professional programmes	- 1200 US Dollars
b. All Professional programmes	- 1350 US Dollars
c. M.Phil./Ph.D.	-1500 US Dollars
d. Undergraduate programmes	-1050 US Dollars

The above fee does not include hostel/mess fee.

7. The departments, if they decide to also hold Group Discussion (GD) or interview in addition to the admission entrance test, shall not assign more than 20% marks to the GD or interview.
8. The merit list for the general category seats will comprise of all the candidates in the order of merit including SC/ST/OBC, if they come under the general category merit. No one will be excluded from the same. In other words, it will also include SC/ST/OBC candidates if

they come in the general merit. All such reserved category candidates shall be entitled to be considered under the general category, as well as under the reserved category. Admission to open category seats will be strictly in the order of merit without excluding SC/ST/OBC candidates.

9. The details of the seats of General and reserved categories will have to be notified by the Departments concerned before beginning of the admission process.
10. All those programmes wherein admissions are based on the rank in the entrance examination, the candidates will be eligible for admission only after the result of the qualifying examination has been declared and the candidates meet the minimum eligibility criteria. However, the candidates whose results of the qualifying examinations are awaited, may be offered provisional admission, subject to submission of their results latest by 30th August, failing which their provisional admission will be cancelled. Such candidates shall submit an undertaking to this effect.
11. All admissions shall have to be finalized by the Departments in strict compliance with the schedule of admission notified by the University and in no case admission shall be allowed beyond the last date of admission.
12. The Departments shall get the relevant certificates submitted for availing the benefit of reservation verified from the respective issuing authorities.
13. No student of the University shall be permitted to pursue two degree courses or other full time courses simultaneously either from the Central University of Haryana or from other University except the part-time or weekend diploma/certificate courses.
14. For admission to the courses which are governed by the Regulations of the regulatory bodies, like Medical Council of India (MCI), Dental Council of India (DCI), Bar Council of India (BCI), National Council for Teacher Education (NCTE), All India Council of Technical Education (AICTE), etc., the admissions and other rules prescribed under their respective regulations shall be followed.
15. In case any information/document furnished by the candidates in their applications for admission is found to be incorrect/fake at any time after admission, the admission of such candidates shall be liable to be cancelled by the Head of the Department immediately, besides initiating other action in accordance with the University rules.
16. The Admission to the M.Phil. and Ph.D. programmes shall be made in compliance with Ordinances-II and II(A) respectively and the relevant UGC Regulations, as amended from time to time.
