



CENTRAL UNIVERSITY OF HARYANA

(Established by Central Universities Act 2009 and fully funded by Govt. of India)

APPLICATION FORM

(For Admission to Regular Full Time Programmes of study for Foreign Student)

Academic Session 2016-17

To
Dean Students Welfare,
Central University of Haryana
Jant-Pali, Mahendergarh, Haryana
Website: <http://www.cuh.ac.in>
E-mail: deanstudentswelfare@cuh.ac.in



1. Name in full (Capital letters) _____
2. Sex: Male / Female
3. Marital Status: Married / Unmarried
4. Date and Place of Birth: _____
5. Nationality: _____
6. Passport Details:
 - i. Date and place of issue of Passport : _____
 - ii. Date of Expiry: _____
 - iii. Passport number & name of the country issuing the same: _____
 - iv. If presently in India, details of visa & date of issue: _____
7. Permanent Address: _____

Mobile No.: _____, Email ID: _____

8. Father's Name / Husband's Name: _____

Father's / Husband's / Guardian's occupation & permanent address: _____

Mobile No. _____, Email ID: _____

9. Mother's Name: _____

Mother's occupation & permanent address: _____

Mobile No. _____, Email ID: _____

10. Address in India (if any) of relative / family friend: _____

Mobile No. _____, Email ID: _____

17. Have you applied for any course of study in **India** prior to this year? Yes / No

If yes, Name of the Course _____

Board / University / Institute _____

Year of admission _____ Year of completion _____

Any other information: _____

18. Languages Known:

19. Proficiency in spoken English (Tick on appropriate one): Good / Fair / Poor

(Attach certificate of English proficiency, if any)

20. The following certificates must be submitted along with this application:

- i. Two photocopies of school / Degree Certificates.
- ii. Two photocopies of marks / Grade Statements.
- iii. Two photocopies of Date of Birth Certificate.
- iv. Two photocopies of the syllabi of the last qualifying examination.

Note: Certified copies of above in **English**, wherever necessary, must be submitted.

*If results are not declared, mentions "Results Awaited" (AWTD).

** If the final year degree exam result is not declared, mention aggregate percentage for the 1st, 2nd, 3rd and 4th year.

20. Declaration by the Applicant:

- i. I declare that I fulfil the minimum eligibility requirements as prescribed by the University for admission to the programme of study for which I have applied.
- ii. The information provided above is true and accurate.
- iii. I further declare that entries made by me in this form and the documents submitted in support of the information furnished by me in the Application Form are true in all respects and in case any entry or information or documents are found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the University may deem proper.
- iv. All documents attached with this Application Form are authentic.
- v. I further affirm that I have not been involved in any malpractice/ use of unfair means (UFM) in any examination taken by me and no judicial proceeding is pending against me.
- vi. I understand that in the event of my not fulfilling all requirements, the Central University of Haryana may not consider/ may cancel my candidature.

- vii. **In the event of my selection/joining the University, I will pay the required tuition fee and incidental charges and shall not ask for any financial assistance or waiver in fee during the tenure of the Programme of Study.**
- viii. **I shall abide by the rules of discipline and proper conduct which may be framed in this regard.**
- ix. I declare that I shall submit myself to the disciplinary jurisdiction of the authorities of the University which may be vested with the powers to exercise discipline under the Act, the Statutes, the Ordinances and the Rules that may be framed by the University from time to time.

CERTIFICATES AND DOCUMENTS REQUIRED TO BE SUBMITTED BY ALL CANDIDATES ALONGWITH THIS FORM SEEKING ADMISSION TO VARIOUS PROGRAMMES OF STUDY.

1. Duly attested copies of Senior School Certificate /Bachelor's Degree, Master Degree etc.
2. Candidates who have passed the qualifying examination from a foreign university should submit all the relevant information/documents which may justify the equivalence of their qualifications.
3. Mark-sheets/Degrees in a language other than English should be got translated into English language and a copy of the same duly attested be attached.
4. A Character Certificate from the Head of the Institution last attended.
5. Details of Bank account.
6. A certificate from the Bank of the applicant to the effect that sufficient funds are available in the account of the applicant to sustain his/her studies in India for the duration of the programme.
7. Copy of Passport.
8. Medical Insurance document(s). Candidate are required to submit medical insurance documents for the duration of the programme at the time of admission/registration.
9. I have read and understood the admission guidelines and instructions carefully.

Date: _____

Place: _____

Signature of Applicant

Email:

Fax No.

Mobile/Tel. No.

Certificate to be furnished by the Indian Diplomatic Representative or a responsible Official of the Ministry of Education of Applicant's Country or an Official of the Applicant's Country's Embassy/High Commission in India.

1. Certified that the Board / University from which the applicant has passed the examination is legally constituted and duly recognized.
2. Certified that the entries in the application form particularly about examination passed, marks and division obtained, subject studied etc. are correct.
3. Certified that the candidate is entitled for Issuance of Visa in case of his admission in Central University of Haryana.
4. Certified that Embassy will provide all support to the University in case of any eventuality requiring immediate intervention.

Place _____

Date _____

Signature

Designation & Office Seal

APPLICATION GUIDELINES

1. A Foreign National seeking admission to a programme in Central University of Haryana is required to send his/ her application in the prescribed Application Form. The form can be downloaded from University Website www.cuh.ac.in. The duly filled application form along with relevant documents must reach the university latest by 15th July 2016. In case of scanned application form, it should be sent through email along with the scanned e-copies of relevant documents to deanstudentswelfare@cuh.ac.in not later than 15th July 2016.
2. The candidates are advised to refer University Ordinances relating to admissions and examinations available on University website www.cuh.ac.in. They are also advised to visit University website to know the infrastructural and other facilities available in the University.
3. The admission shall, however, stand confirmed only after the approval by the Admission Committee of the University. All the interested candidates must approach the Office of Dean Students Welfare immediately for admissions under 'Foreign National/International Student' category as the session for all the programmes shall commence from 14th July.
4. The Admission Committee will meet to finalize the admissions and successful candidates will be intimated on phone / email. He / She will have to accept the admission by paying the fee and submitting the original documents at University immediately.
5. Application Form should be filled neatly and legibly in **English** only by the applicant in his / her own hand writing.
6. The applicant should write his/ her name, father's name, mother's name as given in the school certificate of Board / University.
7. No column should be left blank in the Application Form. Incomplete Application Forms will be summarily rejected.
8. The Application Form should be attested by the Indian Diplomatic Representative or a responsible official of the ministry of education of applicant's country or an official of the applicant's country's embassy / high commission in India.
9. Photocopies of certificates and copy of syllabi as mentioned in the Application Form should be enclosed. If admitted, the student will be required to produce original certificates/ documents at the time of taking admission.
10. Mere submission of application form does not guarantee admission.
11. All admission offers are provisional. The students are advised to arrive in Delhi (India) with a valid Student / Research Visa, whichever is applicable.
12. English is the medium of instruction in Central University of Haryana. A good knowledge of English is essential for successful completion of a course of study.
13. Prescribed Fee is required to be deposited at the time of Admission in Indian Currency only or through Demand Draft.

IMPORTANT DATES:

1. Last date for receipt of Application Form (through email/hard copy) for admission is 15th July 2016
2. In case any information furnished in the application is found to be false or incorrect, at any time during or after completion of the programme, the university reserves the right to cancel the admission and take other steps as deemed fit.