

Particulars of its organization, functions and duties

1.1.1 - Name and address of the Organization

Name and Addresses of the main office and other offices at different levels.

Permanent Campus

Central University of Haryana,
Jant-Pali Villages,
District - Mahendergarh,
State - Haryana
Pincode: 123029
Tel: 01285-249402
Email: registrar@cuh.ac.in

Temporary Camp/Transit Office:

Site No. 3113, Opposite House No. T-25/8,
Block –T, DLF Phase-3,
Sector – 24, Gurgaon – 122010.

1.1.2 - Head of the organization

Vice-Chancellor of the University.

1.1.3 - Vision, Mission and Key objectives

VISION:

- To develop enlightened citizenship for a knowledge society for peace and prosperity of individuals, nation and the larger world through promotion of innovation, creative endeavors and scholarly inquiry.

MISSION:

- To provide learning environment for the growth and development of students and faculty. The University System will contribute to the educational cultural, economic, and Social advancement of India by providing quality education through innovative programmes; by pursuing leading-edge research, scholarly inquiry, and creative endeavors.
- The University will strive to create a learning ambience with diverse cultural backgrounds and enhance students' acquisition of useful knowledge, communicative skills and analytical abilities through innovative teaching and a holistic learning environment.
- To facilitate cutting edge research in traditional disciplines and new/emerging areas at the frontiers of knowledge.
- To focus on relevance and quality in each area/discipline.

- To be a global brand in the education and research sectors.
- To provide international linkages for contextual and cultural learning for both faculty and students.
- To involve various stakeholders including Government, Industry, Community, etc. in providing relevant and quality education and learning environment on campus.
- To constantly review and update the curriculum to include new knowledge and society focus.
- Partnership with national and international institutions.
- Interdisciplinary approach in academic and research areas.
- To create and maintain highest level of integrity, ethics and values on campus and ensure zero tolerance for lack of these core constituents.
- To progressively expand the current academic and research areas into their diversified focus and implementation in phases.
- To encourage creativity and innovation in every discipline.

Objective/purpose of the public authority:

The objects of the University shall be

- To disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit;
- To make special provisions for integrated courses in humanities, social sciences, science and technology in its educational programmes;
- To take appropriate measures for promoting innovations in teaching-learning process and Inter-disciplinary studies and research;
- To educate and train manpower for the development of the country; to establish linkages with industries for the promotion of science and technology; and
- To pay special attention to the improvement of the social and economic conditions and Welfare of the people, their intellectual, academic and cultural development.

1.1.4 - Function and duties

Duties of the public authority:

To create:

- A supportive campus climate, leadership and development opportunities and facilities to meet the needs of students and staff.
- Technology to advance educational purposes, including instructional technology, student support services, and life-long learning education (virtual classroom, online lessons and examinations, e- teaching and learning).
- Commitment to share physical, human, information, and other resources in collaboration with institutions of higher education in India and outside.
- To focus on inter-disciplinary, multi-disciplinary approach to teaching, learning and researching.

- To review and revise curriculum and courses periodically by bringing in latest development and getting feedback from faculty, students and other stakeholders including industry, business, corporate sector and community.
- To adopt more sensitive and reflective teaching pedagogy - participatory, interactive and collaborative approach to learning instead of lecture method; group discussion, peer learning, seminar courses, and applied approach to learning to guide academic agenda.
- To follow semester system and choice credit system, and system of evaluation to reflect not only subject contents learning but also the contribution made and experiences gained in the class.
- All programs are offered on the semester mode choice-based credit system (CBCS). Credit System (CBCS) has several unique features:
- Enhanced learning opportunities, ability to match students' scholastic needs and aspirations, students can choose subjects of study from other Schools, improvement in educational quality and excellence, innovation and comparability of educational programmes across the country, etc. All these curricular innovations of CBCS are aimed to achieve vertical integration of knowledge and holistic development of the modern day students suitable for the competitive globe. The CBCS eminently fits into the emerging socio-economic milieu, and could effectively respond to the educational and occupational aspirations of the upcoming generations. Aided by modern communication and information technology, CBCS has a high probability to be operationalized efficiently and effectively – elevating students, institutions and higher education system in the country to newer heights. 'Credit' defines the quantum of contents/syllabus prescribed for a 'course' and determines the number of hours of instruction required per week (including tutorials, term papers, assignments, practical work, classroom teaching etc).
- Curriculum and courses to meet challenges and opportunities thrown by internationalization of higher education.
- To build strong partnership and alliances with institutions of higher education, national and international.
- To promote international collaboration through Joint Degree, Joint Research Projects and Twinning Programmes.
- To be a center of attraction for foreign students by taking advantage of low cost, better facilities, democratic ethos and credibility of Indian higher education system.
- Sustainable development to be integral to the University's overall mission to nurture innovation in science & technology, computers & informatics, law & governance and support world-class research in areas such as energy and the environment that are important to us today in this region and the world.

1.1.5 - Organization Chart

Organizational Structure Diagram at various levels namely State, directorate, region district, block etc. (whichever is applicable).

The President of India shall be the Visitor of the University

The following shall be the officers of the University, namely:—

- (1) The Chancellor;
- (2) The Vice-Chancellor;
- (3) The Pro-Vice-Chancellor;
- (4) The Deans of Schools;
- (5) The Registrar;
- (6) The Finance Officer;
- (7) The Controller of Examinations;
- (8) The Librarian; and
- (9) Such other officers as may be declared by the Statutes to be the officers of the University.

1.1.6 - Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt.

Brief history of the public authority and context of its formation.

The Central University of Haryana has been established under the Central University Act- 2009 (Act No. 25 of 2009). The site of the University has been identified as Jant-Pali Villages, Mahendergarh, Haryana. The site has been identified by the Central Government in consultation with State Government.

The University has started its academic and administrative activities from Govt. B.Ed. College building at Narnaul after handing over of possession to University on 19th November 2009 by starting academic programmes, M.Phil. in English, Economics and Political Science and Ph.D. in English, Economics and Political Science from the academic year 2009-10.

List of services being provided by the public authority with a brief write-up on them.

Quality teaching – The University is committed to provide quality teaching to the students. The University has got infrastructure available to cater to latest developments related to subject and the faculty is competent enough to make best use of that.

Mentoring and counselling – Keeping in view the changing scenario, mentoring and counselling is provided wherever needed by the faculty to the students of the college.

Research -The University will have a planning board to continually determine review and assess various policies of the University from the perspective of stakeholder. There will be institutional Mechanisms to regularly monitor and make suggestions for better performance. Constitution of such arrangement will have varied experiences and expertise drawn from outside as well as from inside the University. Reflection, experiences and opinions from Teaching faculty, students'

community and support staff will form major input in planning, monitoring and evaluating University's performance.

Expectation of the public authority from the public for enhancing its effectiveness and efficiency-

To maintain decorum, law and order in and around the University.

Arrangements and methods made for seeking public participation/contribution.

As defined in the Central Universities Act-2009 and Statutes of the University, Ordinances of the University and notifications issued in pursuance of the decisions of the Executive Council.

Central Universities Act- <http://www.cuh.ac.in/pdf/Act2009.pdf>

Ordinances- <http://www.cuh.ac.in/CUH-Ordinances.aspx>

Minutes of Meeting -<http://www.cuh.ac.in/committeeminute.aspx>

Notification-<http://www.cuh.ac.in/notification-details.aspx>

Mechanism available for monitoring the service delivery and public grievance resolution.

As defined in the Central Universities Act-2009 and Statutes of the University, Ordinances of the University and notifications issued in pursuance of the decisions of the Executive Council.

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Notification-<http://www.cuh.ac.in/notification-details.aspx>

Morning hours of the office:

9.00 a.m.

Closing hours of the office:

5.30 p.m.

- * **The University is committed to provide world class research facilities to the scholars. Emphasis is on the learning of research methodology through real life seminar etc.**

ORGANIZATION CHART

Chancellor														
Vice-Chancellor														
Pro Vice-Chancellor														
Deans of Schools	Dean (A & R)	Proctor	DSW	Provost	Librarian	Finance Officer	COE	Registrar						
Head of Departments														
Professor														
Associate Professor				Warden										
					Deputy Librarian									
						IAO	Deputy Registrar							
										Executive Engineer				
											Chief Security Officer			
Assistant Professor				Assistant Warden	Assistant Librarian									
					Information Scientist		Assistant Registrar		Medical Officer		Hindi Officer		System Analyst	PRO
							Section Officer/ Private Secretary			Assistant Engineer		Security Officer		
					Professional Assistant		Assistant/ Personal Assistant		Nurse	Junior Engineer	Hindi Translator		Senior Technical Assistant	
					Semi/Junior- Professional Assistant				Pharmacist			Security Inspector	Technical Assistant	
							UDC						Laboratory Assistant	
					Library Assistant									
							LDC	Care Taker/ Cook/ Driver			Hindi Typist			
					Library Attendant		OA/MTS	Hostel/Kitchen Attendant	Medical Attendant				Lab Attendant	