

Appendix-A**CENTRAL UNIVERSITY OF HARYANA**

(Established vide Act No. 25 (2009) of Parliament)
Jant-Pali, Mahendergarh-123029

Tender

Tenders are invited from the competent/eligible bidders for the following services in Central University of Haryana.

Name of work	Plying of Non-Polluting Battery Operated E-Rickshaws (8 seater or 4 seater) in the University Campus on fare basis
Earnest Money	5000/-
Period for plying vehicle	24 months
Date & Time for receiving tenders	Upto 01:00 PM on 06 th January,2020
Date & Time for opening of tenders	03:00 PM on 06 th January,2020

Note:-

- (i) Tenders will be received at Estate & General Administration Branch, Room no. 37, Ground Floor, Academic Block-4, Central University of Haryana.
- (ii) Detailed terms & conditions for the above said work are available on the University website: www.cuh.ac.in
- (iii) Earnest money is to be deposited in favour of Central University of Haryana, payable at Mahendergarh.

Terms & Conditions:-

- i. Conditional tenders will not be entertained & are liable to be rejected.
- ii. In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
- iii. The Central University Haryana, Jant-Pali (Mahendergarh) reserves the right to reject any tender or all the tenders without assigning any reasons.
- iv. The tender without earnest money/bid security will not be opened.
- v. The Jurisdiction of Court will be at Mahendergarh.
- vi. The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
- vii. The agency should submit ID Card bearing photo of driver engaged by the agency along with contact number of the driver after allotment of work to the successful bidder.

Scope of work:-

- i. Agency will have to provide at least 6 E-Rickshaws of 8 seater capacity or at least 10 E-Rickshaws of 4 seater capacity.
- ii. These E-Rickshaws will ply throughout the year without any break from 8.00 a.m. to 6.00 p.m. The agency should ensure that 6 E-Rickshaws of 8 seater capacity or 10 E-Rickshaws of 4 seater capacity should ply daily without any break.
- iii. The life of non-polluting E-Rickshaw should not be more than two years old on the date of tender.
- iv. Proper log book will be maintained by the Agency for each E-Rickshaw.
- v. All type of expenses towards operation, maintenance, license, insurance, POL/electricity charges, driver pay etc. will be borne by the service provider.
- vi. Charging of the battery is to be done by the service provider at his own cost.
- vii. Proper license holder expert drivers will be provided by the service provider.
- viii. Each E-Rickshaw will take maximum 45 minutes for one round (Both Sides).

Eligibility conditions:-

- (i) The agency should submit the address proof along with mobile number.
- (ii) The agency should not be black-listed from any organization.
- (iii) The agency should submit PAN/ITR of last three years.

Time period of the contract:-

- (i) The contract shall be initially for two years. However, it will be extendable for another two years upon satisfactory services as per the requirement of the University.

(ii) The contract can be terminated with a notice of one month from either side.

Other terms and conditions:-

- (i) The routes, parking will be decided by the Committee to be constituted by the Vice-Chancellor.
- (ii) The Committee may review the performance of the agency from time to time in terms of service provided by the agency.
- (iii) The service provider shall be responsible for satisfactory services including abiding and observing all the rules and regulations of the University, Govt. of Haryana and Central government (e.g. Labour Laws, Insurance Coverage, taxes and other expenses etc.).
- (iv) The Drivers are to be provided by the agency and it will be responsible for ensuring the identity and bonafides of the drivers. The drivers shall be in proper uniform and identity cards need to be issued to them by the office of Dean Students' Welfare.
- iv. Parking space will be provided to the agency by the University.
- (vi) The agency will solely be responsible/liable for any mis-happening/accident and third parties damages etc.
- (vii) The agency shall provide the E-Rickshaws with drivers and University will not provide any accommodation for the drivers.
- (ix) The agency will have to pay the drivers as per prevailing DC rates. The University shall not be responsible for any enhancement in DC rates during the period of contract. PF and ESI of the manpower engaged by the agency should be strictly as per State/Centre Government Rules. In this regard, proper record is to be maintained by the agency.
- (xi) Proper Log Book will be checked weekly by the Committee. In case of non-maintaining of log book appropriate action will be taken.
- (xii) The controlling officer will be Assistant Registrar, Estate & General Administration Section.
- (xiii) The University may ask to provide additional E-Rickshaws as per special requirement and the agency is liable to provide the vehicles on the same allotted rates.
- (xiv) All taxes of Central/State Govt. will be borne by the agency and shall be included in the rates quoted by the agency.

Technical Bid:-

- i. Agency should not be blacklisted from any organization. The agency has to submit a certificate in this regard on stamp paper of Rs. 10/-.
- ii. The agency should submit PAN/ITR of last three years.
- iii. The agency should submit his ID card bearing photo along with contact number.
- iv. Agency should submit the signed copy of the tender document.

Financial Bid:-

Sr. No.	Description of Work	Fare to be charged per person (in Rupees, inclusive of all taxes) within University Campus	
		Route	Charges (in Rupees) per person per single side trip
1	Plying of 6 non-polluting battery operated 8 Seater E-Rickshaws or 10 non-polluting battery operated 4 Seater E-Rickshaws including driver, charging of battery of E-Rickshaw and its maintenance etc.	1. Dholi Gate to Wi-Fi Park & vice-versa	Rs. _____
		2. Wi-Fi Park to Hostels (Jant Gate) & vice-versa	Rs. _____
		3. Jant Gate to Dholi Gate and vice-versa	Rs. _____