



# हरियाणा केन्द्रीय विश्वविद्यालय

(महेन्द्रगढ़)

## CENTRAL UNIVERSITY OF HARYANA

(Mahendergarh)

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

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No. CUH/2015/Acad./07

दिनांक / Dated: 06/01/15.....

### Minutes of the Twentieth Meeting of the Executive Council

Dated: 6<sup>th</sup> December, 2014

Venue: Temporary Camp/Transit Office of Central University of Haryana at 3113,  
DLF Phase III, Opp. H. No. T25/8, Gurgaon –122010.

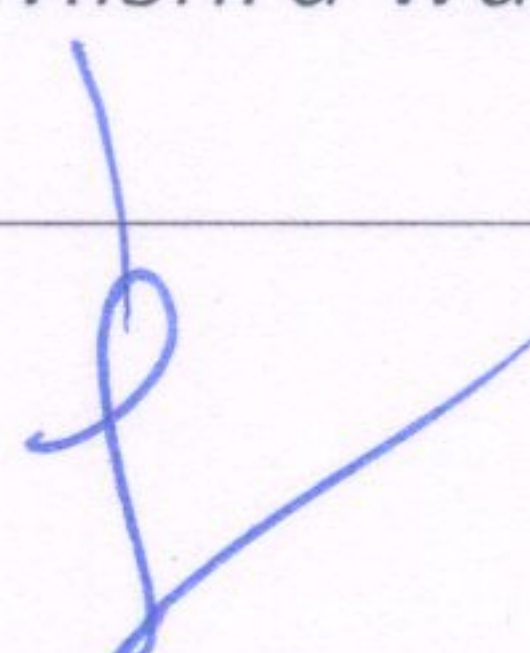
The Twentieth meeting of the Executive Council of Central University of Haryana was held on Saturday, the 6<sup>th</sup> December, 2014 at 01:00 PM. The following members were present:

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|---|-----------------|
| 1. Prof. U.P. Sinha, Vice Chancellor (Acting) | Chairman        |
| 2. Prof. M. Anandakrishnan                    | Member          |
| 3. Lt. General (R) Prakash S. Choudhary       | Member          |
| 4. Dr. Suleman Siddiqui                       | Member          |
| 5. Prof. Shahid Ashraf                        | Member          |
| 6. Dr. P.C. Patanjali                         | Member          |
| 7. Dr. S. Lakshmi Devi                        | Member          |
| 8. Dr. Pradeep S. Chauhan                     | Member          |
| 9. Dr. Bir Singh Yadav                        | Member          |
| 10. Dr. Sanjiv Kumar                          | Member          |
| 11. Dr. Sarika Sharma                         | Member          |
| 12. Sh. A.K. Gogia, Finance Officer           | Special Invitee |
| 13. Dr. Chanchal Kumar Sharma                 | Special Invitee |
| 14. Dr. A.K. Jha                              | Secretary       |

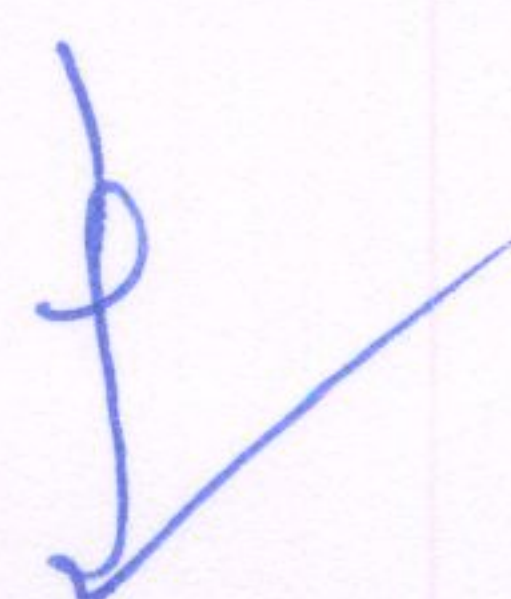
Dr. Sushma Arya and Prof. (Dr) Veena Chaudhary could not make it due to prior preoccupation.

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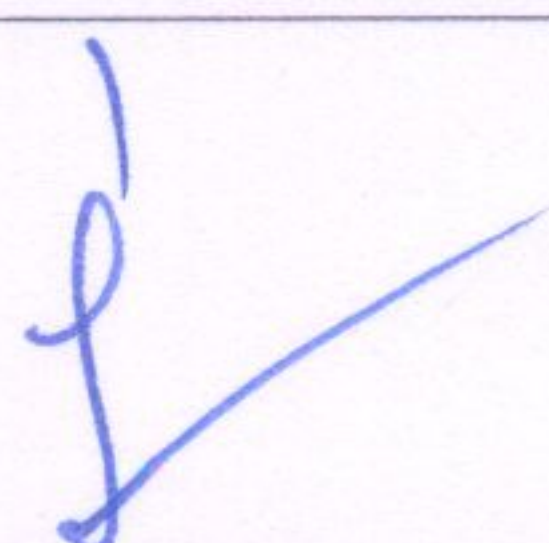
Item No.	Particulars
2014/20.1	<p>To confirm the minutes of the Nineteenth Meeting of the Executive Council held on 15<sup>th</sup> May 2014. (Annexure-1, page-1 to 9)</p> <p><b>Resolution: Confirmed</b></p>
2014/20.2	<p>To record the action taken report of Nineteenth Meeting of the Executive Council held on 15<sup>th</sup> May 2014. (Annexure-2, page- 10 to 21)</p> <p><b>Resolution: Noted and Approved</b></p>
<b>Reporting Items</b>	
2014/20.3	<p>To Consider and approve appointment &amp; extension of appointment of necessary staff on the posts approved by the UGC on purely temporary basis by way of deputation/short-term contract etc. (Annexure-3, page-22 to 25)</p> <p>It was informed that since the staff members are required for smooth running of classes and functioning of University, the appointment of faculty and others appointed on purely temporary basis by way of deputation/short term contract etc. has been extended in some cases while in other cases the staff members have been appointed on purely temporary basis by way of deputation/short term contract on the posts approved by UGC.</p> <p>The action taken in this regard was placed before the EC.</p> <p><b>Resolution: Noted and Ratified</b></p> <p>Note:</p> <p><i>The Council resolved that in view of the recommendations of the MHRD, Prof. R. N. Mishra cannot be appointed on regular basis by the acting Vice Chancellor of the University. Further, the council took a very serious note of Prof. Mishra's persistent attempts to approach and influence the members of the Executive Council, Chancellor and even the President of India despite the fact that the Hon'ble Vice Chancellor himself had communicated to him very politely the details pertaining to his case personally as well as officially (in writing).</i></p> <p><i>Members also expressed displeasure on the disclosure of their personal contact e-mails and numbers to Dr. Mishra. At this point the Registrar intervened and stated that as per the requirement of the MHRD such personal information has been uploaded on the University Website.</i></p> <p><i>Further, Prof. Mishra's written submission that the Vice Chancellor was denying him regular appointment out the fear of the fact that it would make him entitled to the post of Vice chancellor was derided by the members and a disciplinary action against Dr. Mishra was recommended.</i></p>



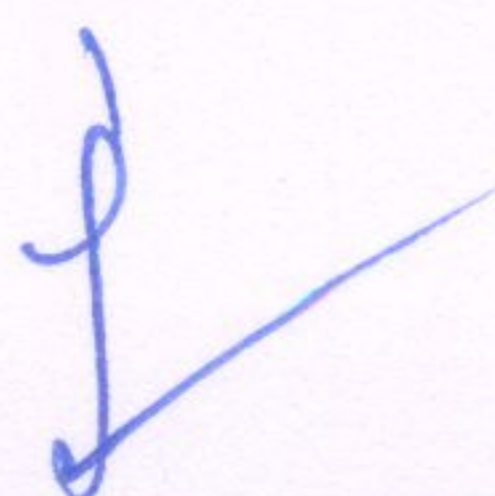
2014/20.4	<p>To Consider and approve the draft of Annual Report &amp; Annual Audit Report for the financial year 2013-14. (Annexure- 4)</p> <p>Copies placed on table for consideration and approval.</p> <p><b>Resolution: Noted and Approved</b></p> <p><i>Note: The Council unanimously put on record the suggestions for value addition to the contents of the Annual Report for the next session. The suggestions include- prominence to Students' achievements in tune with the Mission statement; collaborations with national/international organizations; Innovations &amp; outstanding research output of scholars and faculty, major academic initiatives by the university including establishment of Chair Professors etc. should be prominently highlighted. Routine activities of the staff may not be included in the next issue.</i></p>
2014/20.5	<p>To Consider and approve the notification of Heads (Officiating) for various departments of studies. (Annexure-5, page-26)</p> <p>The action taken in this regard was placed before the EC.</p> <p><b>Resolution: Noted and Approved</b></p>
2014/20.6	<p>To Consider and approve the recommendations of the Academic Council Meeting held on 10<sup>th</sup> Nov. 2014 at 11:30 a.m. (annexure-6, page 27 to 31)</p> <p>The action taken in this regard was placed before the EC.</p> <p>As approved and recommended by Academic Council in its meeting held on 10<sup>th</sup> Nov. 2014 for consideration of the Executive Council, following items were considered for discussion:</p> <p><b>i. AC Item No. 8:</b> To consider and approve the Merit Cum Means Scholarship for Postgraduate Students.</p> <p><b>Resolution: Considered and Approved the recommendations of the Academic Council.</b></p> <p><b>ii. AC Item No. 12:</b> To consider and approve the proposal to create a well-equipped mini-studio for the department of Journalism and Mass Communication.</p> <p><b>Resolution: Considered and Approved with the necessary changes as recommended by the Finance Committee vide FC agenda item no. 1-1.101 regarding this proposal in FC meeting held on 6<sup>th</sup> Dec 2014.</b></p> <p><b>iii. AC Item No. 13:</b> To consider and approve the proposal to create 5 smart classrooms, 1 each on three floors of the Academic Block and two floors of the Administrative Block with E classroom solution &amp; to create special smart classroom for the department of Computer Science &amp; Department of Journalism and Mass Communication.</p> <p><b>Resolution: Considered and Approved with the necessary changes as</b></p>



	<p>recommended by the Finance Committee vide FC agenda item no. 1-1.102 regarding this proposal in FC meeting held on 6<sup>th</sup> Dec 2014.</p> <p><i>It was also resolved that a committee consisting of technical experts and one member of Executive Council, Dr. Shahid Ashraf should visit Jamia Millia Islamia University (where smart classrooms have been created quite recently) to understand, assess and observe the technical and financial issues before placing the order for creation of smart classrooms.</i></p> <p><b>iv. AC Item No. 14:</b> To consider and approve the proposal to create labs in the departments of Chemistry, Physics, Mathematics, Computer Science, Psychology, Geography and Environmental Science.</p> <p><b>Resolution:</b> Considered and Approved with the necessary changes as recommended by the Finance Committee vide FC agenda item no. 1-1.103 regarding this proposal in FC meeting held on 6<sup>th</sup> Dec 2014.</p> <p><b>v. AC Additional Agenda Item No. 2:</b> To consider and approve the proposal to confirm the services of all the teachers working on regular basis after completion of one-year probation period as prescribed in the offer of appointment.</p> <p><b>Resolution:</b> Considered and Approved the recommendations of the Academic Council.</p> <p><b>vi. AC Additional Agenda Item No. 3:</b> To consider and approve the proposal for the appointment of two Yoga Instructors on short-term contract basis to run the Certificate Course in Yoga at Permanent Campus and DLF Campus.</p> <p><b>Resolution:</b> Considered and Approved with the necessary changes as recommended by the Finance Committee vide FC agenda item no. 1-1.106 regarding this proposal in FC meeting held on 6<sup>th</sup> Dec 2014.</p>
2014/20.7	<p>To Consider the recommendations of the Building Committee held on 5<sup>th</sup> Dec. 2014 at 04:00 PM. (Annexure-7)</p> <p>As recommended by Building Committee in its meeting held on 5<sup>th</sup> Dec. 2014 for the consideration of the Executive Council, following items were considered for discussion:</p> <p>i. Building Committee Item No. 4:</p> <p><b>Resolution:</b> Approved the recommendations of the Building Committee read with the recommendations of Finance Committee.</p> <p>ii. Building Committee Item No.5:</p> <p><b>Resolution:</b> Approved the recommendations of the Building Committee read with the recommendations of Finance Committee.</p> <p>iii. Building Committee Item No.6 (a):</p> <p><b>Resolution:</b> Approved the recommendations of the Building Committee</p>



	<p>read with the recommendations of Finance Committee.</p> <p>iii. Building Committee Item No.6 (b):</p> <p><b>Resolution: Approved the recommendations of the Building Committee read with the recommendations of Finance Committee.</b></p> <p>iii. Building Committee Item No.6 (c):</p> <p><b>Resolution: Approved the recommendations of the Building Committee read with the recommendations of Finance Committee.</b></p> <p><i>The Council Unanimously put on record appreciation for the initiatives of the Vice Chancellor (Acting) in getting the sampling and testing of Construction Work carried out by CPWD tested by hiring a reputed testing agency.</i></p> <p><i>The Council resolved that a special meeting of the Building Committee be convened to assess and evaluate the Construction Work carried out by CPWD so far and submit the comprehensive report to the Executive Council for consideration in its next meeting.</i></p>
2014/20.8	<p>To Consider the recommendations of the Finance Committee held on 5<sup>th</sup> Dec. 2014 at 04:00 PM. (Annexure-8)</p> <p>As recommended by Finance Committee in its meeting held on 6<sup>th</sup> Dec. 2014 for the consideration of the Executive Council, following items were considered for discussion:</p> <p>i. Finance Committee Item No. 1-1.85: <b>Implementation of New Fee Structure.</b></p> <p><b>Resolution: Noted the recommendation of the Finance Committee.</b></p> <p>ii. Finance Committee Item No. 1-1.86: <b>Construction of Buildings of Second Phase.</b></p> <p><b>Resolution: Noted the recommendation of the Finance Committee.</b></p> <p>iii. Finance Committee Item No. 1-1.87: <b>Submission of Audited Annual Accounts for the year 2013-14.</b></p> <p><b>Resolution: Noted the recommendation of the Finance Committee.</b></p> <p>iv. Finance Committee Item No. 1-1.88: <b>Release of Annual increments.</b></p> <p><b>Resolution: Noted the recommendation of the Finance Committee.</b></p> <p>v. Finance Committee Item No. 1-1.89: <b>Providing of Wi-fi facilities in the University.</b></p> <p><b>Resolution: Approved the recommendation of the Finance Committee.</b></p> <p><b>Note: Regarding Item No. 1-1.89 of Finance Committee, the Executive Council resolved that the tendering process and justification for the finances involved in the creation of Wi-fi Campus should be reviewed</b></p>



*through a committee consisting of two Technical Experts and at least one EC member and the report of the committee be submitted in the next meeting.*

vi. Finance Committee Item No. 1-1.90: **Providing of Bus Service.**

**Resolution: Approved the recommendation of the Finance Committee.**

vii. Finance Committee Item No. 1-1.91: **Recruitment Process of Teaching and Non-Teaching.**

**Resolution: Approved the recommendations of the Finance Committee.**

viii. Finance Committee Item No. 1-1.92: **Submission of Utilisation Certificate as on 30-09-2014.**

**Resolution: Noted the recommendation of the Finance Committee.**

ix. Finance Committee Item No. 1-1.93: **To consider and approve expenses incurred from 1<sup>st</sup> Oct 2014 to 30<sup>th</sup> Nov 2014.**

**Resolution: Approved the recommendation of the Finance Committee.**

x. Finance Committee Item No. 1-1.94: **To consider and approve the value of assets.**

**Resolution: Approved the recommendation of the Finance Committee.**

xi. Finance Committee Item No. 1-1.95: **To consider financial progress report as well as physical report submitted by CPWD up to 31-10-2014.**

**Resolution: Approved the recommendation of the Finance Committee.**

xii. Finance Committee Item No. 1-1.96: **Upkeeping and comprehensive maintenance of building and surrounding area constructed in phase-1 for one year.**

**Resolution: Approved the recommendation of the Finance Committee.**

xiii. Finance Committee Item No. 1-1.97: **To consider and approve rent of pre-fabricated/semi-permanent staff quarters:**

**Resolution: Approved the recommendation of the Finance Committee.**

*Regarding Finance Committee Item no. 1-1.97, the Council resolved that full HRA shall be deducted from the salary of the employees availing residence facility inside the campus in any form w.e.f. 1<sup>st</sup> Jan. 2015 or from the date they are allotted the room/quarter (not retrospectively).*

*However, proposal for 50% HRA for Pre-fabricated/semi-permanent staff quarters may be sent to the MHRD for clarification.*

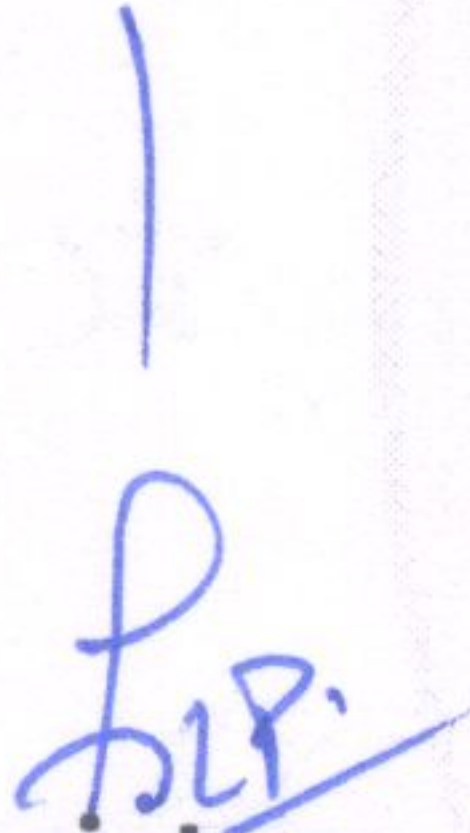
xiv. Finance Committee Item No. 1-1.98: **For information and approval of appointments on Deputation/Lien and on short-term contract basis.**

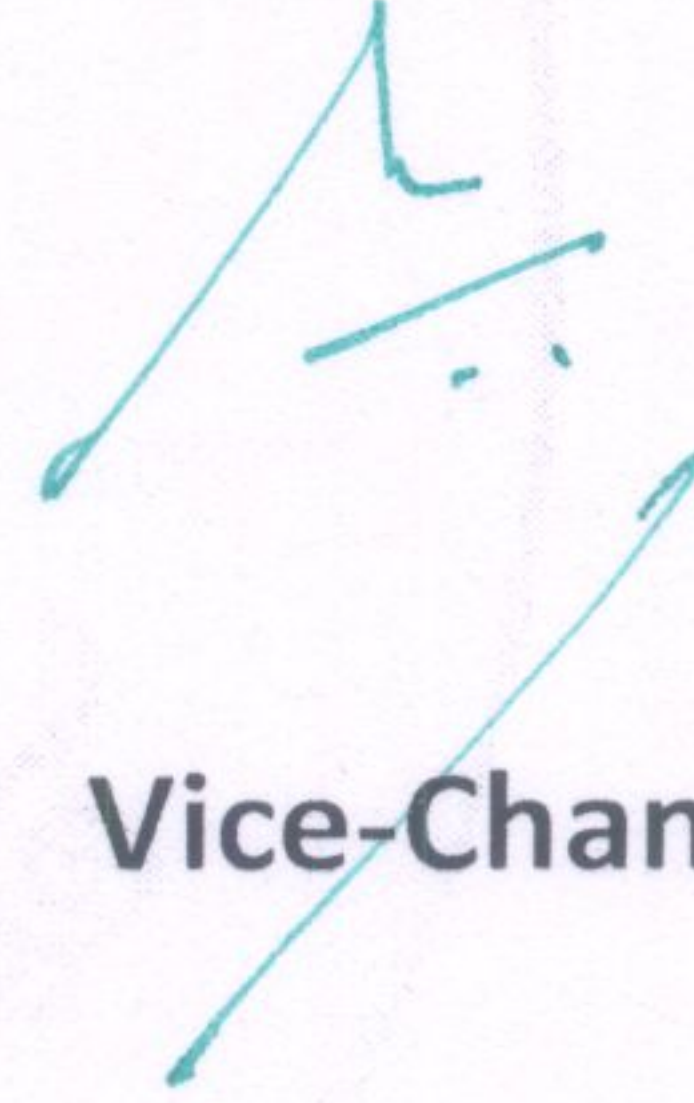
**Resolution: Approved the recommendation of the Finance Committee.**

	<p>xv. Finance Committee Item No. 1-1.99: <b>Approval for the purchase of new printing machine.</b></p> <p><b>Resolution: Approved the recommendation of the Finance Committee.</b></p> <p>xvi. Finance Committee Item No. 1-1.101: <b>Proposal for a well-equipped mini studio for the department of Journalism and Mass Communication.</b></p> <p><b>Resolution: Approved the recommendations of the Finance Committee.</b></p> <p>xvii. Finance Committee Item No. 1-1.102: <b>To consider and approve the proposal to create 5 smart classrooms.</b></p> <p><b>Resolution: Approved the recommendations of the Finance Committee.</b></p> <p>xviii. Finance Committee Item No. 1-1.103: <b>To consider and approve the proposal to create labs, in different departments.</b></p> <p><b>Resolution: Approved the recommendations of the Finance Committee.</b></p> <p>xix. Finance Committee Item No. 1-1.104: <b>Proposal to provide the honorarium of RS. 500/- and Rs. 250/- p.m. to Hostel Warden and Asstt. Hostel Warden respectively, w.e.f. 1<sup>st</sup> Jan. 2015.</b></p> <p><b>Resolution: Approved the recommendations of the Finance Committee.</b></p> <p>xx. Finance Committee Item No. 1-1.105: <b>Proposal to continue the services of Internal Audit Officer/Audit Consultant till the appointment is made on deputation (as sanctioned).</b></p> <p><b>Resolution: Approved the recommendations of the Finance Committee.</b></p> <p>xxi. Finance Committee Item No. 1-1.106: <b>Proposal to appoint a Yoga Instructor against a sanctioned vacant post to run the Yoga classes in the University Campus.</b></p> <p><b>Resolution: Approved the recommendations of the Finance Committee.</b></p> <p>xxii. Finance Committee Item No. 1-1.107: <b>Proposal for the revised remuneration for examination related duties.</b></p> <p><b>Resolution: Approved the recommendations of the Finance Committee.</b></p>
2014/20.9	<p>To Consider and approve the proposal to incorporate fresh guidelines issued by UGC/MHRD in Cadre Recruitment Rules (CRR Rules). (Annexure-9)</p> <p><b>Resolution: Noted and Approved</b></p>
2014/20.10	<p>To consider and approve the proposal to confirm the services of all the teaching &amp; non-teaching employees of the University appointed on regular basis w.e.f. the date they complete the probation period of one year subject to verification of service book &amp; essential documents of each of the employee. (Annexure-10, page)</p>

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	<p><b>Resolution:</b></p> <p>After discussion, the Council resolved as under:</p> <ul style="list-style-type: none"><li>- <i>The Council approved the confirmation of all the regular employees (as per Annexure-10) with effect from the date they complete one year of service as specified in appointment letters issued to them.</i></li><li>- <i>It was suggested that the mechanism of Performance Appraisal Reports for all the employees routed and assessed by the Reporting and Reviewing Officer may be adopted.</i></li><li>- <i>Registrar affirmed that the Service Books of all the regular employees are properly maintained.</i></li></ul>
<p>As there was no other item for discussion, meeting ended with the Vote of thanks to the Chair.</p>	

  
Registrar

  
Vice-Chancellor

CENTRAL UNIVERSITY OF HARYANA

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