



# हरियाणा केंद्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA (NAAC ACCREDITED 'A' GRADE UNIVERSITY)

## THE COURT

### REGULATIONS FOR CONDUCT OF MEETINGS

**(Under Section 29 of the Central Universities Act, 2009 and Statute 10 of the Statutes of the University)**

1. An annual meeting of the Court shall be held on a date to be fixed by the Executive Council, unless some other date has been fixed by the Court in respect of any year.
2. At an annual meeting of the Court, a report on the working of the University during the previous year, together with a statement of the receipts and expenditure, the balance sheet as audited, and financial estimates for the next year, shall be presented.
3. A copy of the statement of receipts and expenditure, the balance-sheet and the financial estimates referred to in clause (2) shall be sent to every member of the Court at least seven days before the date of the annual meeting.
4. A Special meeting of the Court may be convened by the Executive Council or the Vice-Chancellor or, if there is no Vice-Chancellor, the Pro-Vice-Chancellor/ the person acting as Vice-Chancellor or, if there is no Pro-Vice-Chancellor/ Acting Vice-Chancellor, by the Registrar.
5. The Registrar shall, ordinarily, at least fifteen days before each meeting of the Court, issue to each member thereof a notice convening the meeting and a copy of the Agenda thereof:  
  
Provided that in the case of emergent meetings, the Vice-Chancellor may suspend or modify the operation of this rule.
6.
  - a. The Chancellor shall, if present, preside at all meetings of the Court.
  - b. The Vice-Chancellor shall, if present, in the absence of the Chancellor, preside at the meeting of the Court.
  - c. The Pro-Vice-Chancellor/ the person acting as Vice-Chancellor shall, if present, in the absence of the Chancellor and the Vice-Chancellor, preside at the meeting of the Court.
  - d. If the Chancellor, the Vice-Chancellor and the Pro-Vice-Chancellor/ Acting Vice-Chancellor are not present at any meeting of the Court, the members present shall elect a Chairperson for the meeting from amongst themselves.

7. The Registrar shall be the ex-officio Member-Secretary of the Court. In the absence of the Registrar, the person performing the duties of the Registrar shall act as the Member-Secretary.
8. At all meetings of the Court one-third of the total number of members of the Court shall form a quorum for the meeting of the Court.
9. If at a meeting of the Court, the quorum is not complete, the Chairperson may dissolve or adjourn the meeting for any date after a week.
10. No resolution, proposal or other matter, foreign to, or inconsistent with, the matter appearing in the Agenda papers, shall be decided by the Court, except to the extent permitted by the Chairperson, whose decision on the subject shall be final.
11. Every resolution shall be passed by a majority of the votes of the members present. It shall be in the option of the Chairperson to decide the manner in which the votes of the members shall be recorded.
12. In the case of equality of votes, the Chairperson shall have the casting vote in addition to his vote as member.
13. It shall be in the power of the Chairperson to regulate the order of the members' speeches.
14. Any member may, at any time, in the course of a discussion, rise and call the attention of the Chairperson to a point of order.
15. A member shall have the right to express his/her dissent if he/she does not agree to any resolution of the Court. This will be mentioned at the end of such resolution that one or more members dissented to the decision.
16. If the Chairperson is of the opinion that the 'point of order' has been raised by a member vexatiously, or for the purpose of mere obstruction, or of interruption to the business of the meeting, he/she shall so declare, and it shall be deemed a breach of order.
17. The Chairperson shall be the sole judge of any 'point of order' and may, at his/her own instance, or at the instance of any member, call to order any member who is speaking. If the member who is called to order disregards such call, the Chairperson may suspend him/her from membership for the rest of the meeting, and in case of gross misbehaviour, he/she may, with the consent of two-thirds of members present at the meeting suspend him/her for such longer time as he/she may consider necessary. No member may be suspended longer than the duration of the meeting without the vote of two-third of the members present.

18. A member suspended for the rest of the sitting shall not take part in any discussion but may remain present at the meeting.
19. A member suspended with the vote of two-thirds of the members present, for a longer period than the duration of a meeting, may be called upon to withdraw from the meeting, and thereupon, he/she shall do so.
20. The Registrar shall circulate the draft Minutes of the meeting of the Court to the members as soon as possible to seek their comments, if any, within seven days. The comments received shall be examined and, if necessary, the minutes shall be suitably amended.
21. If no comments are received from any member within the stipulated time, the Minutes shall be finalized and circulated for appropriate action on the resolutions.
22. The Minutes shall be placed before the next meeting of the Court for confirmation.