



# CENTRAL UNIVERSITY OF HARYANA MAHENDERGARH

# Minutes of the 36<sup>th</sup> Meeting of the Executive Council Date: 7<sup>th</sup> June, 2018 at 11:00 A.M.

The 36<sup>th</sup> meeting of the Executive Council of Central University of Haryana was held on Thursday, 7<sup>th</sup> June, 2018 at 11:00 AM in the Gurugram Office, Central University of Haryana, Gurugram, Haryana.

The following members were present:

1 Prof. R.C. Kuhad, Vice Chancellor

2 Prof. M. Anandakrishnan

- 3 Prof. D.P.S. Verma
- 4 Dr. P.K. Khurana
- 5 Dr. Payal Mago
- 6 Dr. Avdhesh Kumar Pandey
- 7 Dr. Bir Singh
- 8 Sh. Ram Dutt, Registrar

(Secretary)

(Chairman)

The following members had expressed their inability to attend the meeting:

- 1 Prof. V.K. Jain
- 2 Prof. Sushma Yadav
- 3 Prof. Yogesh Singh
- 4 Dr. V.K. Gupta
- 5 Dr. Satish Kumar

At the outset, the Vice-Chancellor welcomed all the members of the Council and thereafter formal agenda items were taken up.

Resolution No	Resolutions Passed				
1.	The Minutes of the 35 <sup>th</sup> meeting of the Executive Council held on 15 <sup>th</sup> May, 2018 were confirmed.				
2.	The Council was informed that the actions taken on the resolutions of the 35 <sup>th</sup> meeting of the Executive Council held on 15 <sup>th</sup> May, 2018 would be reported in the next meeting of the Executive Council.				
Margaret Margaret	DEFERRED ITEM				
3. (a)	The Council considered the following Legal opinion given by the Justice S. K. Agarwal (Retd.) on the matter of promotion of Dr. Bir Singh and Dr. Sanjiv Kumar, Associate Professor in the Department of English & Foreign Languages, under CAS 2010, in view of CWP No-15958/2016 titled Dr. Karan Singh V/s Central University of Haryana and Ors.:				
	<ul> <li>x x x x x x x x x x x x x x x x</li> <li>"1. Here, admittedly there is 'no interim order' passed by the Hon'ble High Court in the above noted writ petition in favour of the Dr. Karan Singh (petitioner). In the absence of any order, there is no impediment for the University to proceed with the promotions of Dr. Bir</li> </ul>				

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		Singh Yadav and Dr. Sanjiv Kumar for the post of 'Professors' under UGC's Career Advancement Scheme 2010. In other words, since there is no order of the Hon'ble High Court which prohibits the University from making such appointments, the question of any Willful disobedience of the Orders, does not arise.
		2. However, the doctrine of Lis pendens provides that even an alienee pendent lite is bound by the result of the litigation. In the writ petition, the University is Respondent No.1. In view of the same, it would be essential, that any order of promotion that the University may make, should be subject to the outcome of the above writ petition No. CWP-15958 of 2016."
		The Council resolved that the above opinion be accepted and that the recommendations of the Selection Committee for promotion of Dr. Bir Singh and Dr. Sanjiv Kumar, Associate Professor in the Department of English and Foreign Languages under CAS-2010 be put up for consideration of the Council.
3	3. (b)	<ul> <li>(i) The Council considered and approved the following recommendations of the Selection Committee:</li> <li>a. Dr. Bir Singh is found suitable to be promoted to Stage 5 (Professor) under CAS-2010</li> </ul>
		from the date of his eligibility. b. Dr. Sanjiv Kumar is found suitable to be promoted to Stage 5 (Professor) under CAS- 2010 from the date of his eligibility.
		The above recommendations are subject to (i) the conditions laid down by the UGC in the light of revision of its regulations consequent upon implementation of the new pay structure under the 7 <sup>th</sup> Central Pay Commission (w.e.f. 01.01.2016) and outcome of the CWP No. 15958 of 2016 pending before the Hon'ble High Court of Punjab and Haryana.
		(ii) Resolved further that:
		a. The seniority of these teachers be reckoned from 15 <sup>th</sup> May, 2018 i.e. the date of previous meeting of the Executive Council when consideration of this item was deferred.
		<ul> <li>Both the above teachers would submit an undertaking on an affidavit stating that they would abide by the outcome of the CWP No-15958 of 2016 titled Dr. Karan Singh V/s Central University of Haryana and Ors.</li> </ul>
	4.	The Council considered and approved the draft tripartite MoU (Memorandum of Understanding), duly vetted by the Ministry of Human Resource Development, Government of India, as conveyed vide letter No.58-5/2018-CU.III, dated 17.05.2018, to be signed among Central University of Haryana, Department of Higher Education (Ministry of Human Resource Development) and the University Grants Commission.
		(Annexure-I, Page- 05 to 12)

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5. Resolved that the following amendments to Statute 10 of the Statutes of the University relating to Court, in supersession of the Executive Council Resolution No-7 dated 22.01.2018 of its 34<sup>th</sup> meeting, be approved: Clause 10 (5) Proposed Existing Half the number of the members of the Eleven members of the Court shall form a quorum for a meeting of the Court. Court shall form a quorum for a meeting of the Court. Add the following Clause after 10(5): Clause 10(6): The Composition of the Court and the term of office of its members, shall be the following: **Ex-Officio Members:** Chancellor – Chairperson (i) Vice Chancellor (ii) Pro-Vice Chancellor, if any (iii) All Members of the Executive Council (iv)All Deans of Schools (v)(vi) Proctor (vii) Dean of Students Welfare (viii) All Chairpersons of Centres (ix) All Heads of Departments Librarian (x) (xi) All Professors other than Heads/Deans (xii) Controller of Examinations (xiii) Finance Officer (xiv) Registrar – Member Secretary (xv) Nominees of the Visitor: Four eminent persons nominated by the Visitor (xvi) Nominees of the Chancellor: Two eminent academicians nominated by the Chancellor (xvii) Two Associate Professors who are not Heads of Teaching Departments to be nominated by the Vice Chancellor on rotation basis (xviii) Two Assistant Professors representing each School/Centre/Department/College by rotation to be nominated by the Vice Chancellor on rotation basis (xix) Representatives of learned Professions and Special Interests: Six persons representing learned professions and special interests including representatives of Industry, commerce, banking, agriculture, health, financial institutions, legal, eminent academicians, media, social work etc. to be nominated by the Executive Council Add the following Clauses after 10(6): 10(7) All members of the Court, other than the ex-officio members i.e. Sr.No.(i to xiv), shall hold office for a term of three years. 10(8) No employee of the University or of an institution recognised by or associated with the University shall be eligible to become a member of the Court under categories (xv), (xvi) and (xix) 6. The Council considered and approved revision of the consolidated salary of Assistant Professors engaged on contract basis in the following manner: Existing Proposed Rs. 50,000/- p. m. Rs. 61,700/- p. m.

		Resolved further that as per the Regulation 13.1 of the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010, such appointments should not be made initially for more than one academic session, and the performance of any such entrant teacher should be reviewed for academic performance before reappointing her/him on contract basis for another session.		
		REPORTING ITEMS		
	7.	The action taken by the Vice-Chancellor in approving the following rates of remuneration for paper setting and evaluation of answer books, was reported, recorded and confirmed:		
		<ol> <li>Remuneration for Moderator</li> <li>Remuneration for External Examiners</li> <li>Remuneration for External Examiners</li> </ol>		
		2. Remuneration for External Examiners         a) Paper Setting       Rs. 1500/- Per Paper +TA		
b) Evaluation of Answer books Rs. 25/- per answer script subject of Rs. 1500/- for each paper plus T				
		Under any other item with the permission of the Chair.		
	8.			
		Selected-UR (01)		
		1. Sandeep Singh s/o Sh. Jaibir		
		Waiting-UR		
		1. Puneet s/o Sh. S. Kamaljit Singh		
	2. Mukesh Kumar Dubey s/o Sh. S.P. Dubey			
	9.	The Council was apprised that in some of the legal cases the senior officers of the University are being impleaded party in their individual capacity with a motive to harass them and to drag them into the Courts of Law and other Investigating Agencies even after completion of their respective tenure of appointment or superannuation.		
	The Council resolved that if any Officer is summoned by any Court of Law or Investigating Agency after he/ she has demitted his/her office, all the legal and other expenses including TA/DA involved in such visits be borne by the University.			

The meeting ended with a vote of thanks to the Chair.

Vice-Chancellor

(Chairman)

Registrar (Secretary)

**Annexure-I** 

### MEMORANDUM OF UNDERSTANDING (TRI-PARTITE MOU)

#### BETWEEN

### **CENTRAL UNIVERSITY OF HARYANA,**

# DEPARTMENT OF HIGHER EDUCATION, MINISTRY OF HUMAN RESOURCE DEVELOPMENT GOVT. OF INDIA

AND

UNIVERSITY GRANTS COMMISSION BAHADUR SHAH ZAFAR MARG NEW DELHI- 110002.

FOR

2017-2018

#### This is a tri-Partite memorandum of understanding (MoU) being signed among Ministry of Human Resource Development, University Grants Commission and

#### the third party, Central University of Haryana (hereafter referred to as Central University)

With the objective to measure the performance of the Central University on selected key parameters against the targets set so as to incentivise the improvement in performance of the University.

#### PART 1 VISION, MISSION AND OBJECTIVES

#### 1.1 Vision

To develop enlightened citizenship of a knowledge society for peace and prosperity of individuals, nation and the world, through promotion of innovation, creative endeavours, and scholarly inquiry.

#### 1.2 Mission

To serve as a beacon of change, through multi-disciplinary learning, for creation of knowledge community, by building a strong character and nurturing a value-based transparent work ethics, promoting creative and critical thinking for holistic development and self-sustenance for the people of India. The University seeks to achieve this objective by cultivating an environment of excellence in teaching, research and innovation in pure and applied areas of learning.

# 1.3 Objectives (Objectives of the University in tune with Central Universities Act, 2009)

- 1.3.1 To disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit;
- 1.3.2 To make special provisions for integrated courses in humanities, social sciences, science and technology in its educational programmes;
- 1.3.3 To take appropriate measures for promoting innovations in teachinglearning process and inter-disciplinary studies and research;
- 1.3.4 To educate and train manpower for the development of the country;
- 1.3.5 To establish linkages with industries for the promotion of science and technology; and
- 1.3.6 To pay special attention to the improvement of the social and economic conditions and welfare of the people, their intellectual, academic and cultural development.

#### PART 2 EXERCISE OF ENHANCED AUTONOMY AND DELEGATION OF FINANCIAL POWERS

- 2.1 All such powers are available to the Executive Council (EC) of the Central University as are provided for by the Act and Statutes as well as ordinances framed thereunder.
- 2.2 The Central University shall endvour to ensure gradual annual increase in the user charges / fees charged by it for its various courses and facilities.
- 2.3 The Central University shall strictly follow the General Financial Rules, 2017 issued by Department of Expenditure, Ministry of Finance, Government of India in all its financial transactions including procurement of goods and services.
- 2.4 The Central University shall adopt the Public Financial Management System (PFMS) for receipt of all funds from UGC / Government of India and make all payments through the PFMS till the last mile as far as possible.
- 2.5 The Central University shall send to the MHRD and UGC any information required by it to satisfy any requirement related to Parliamentary Matters, RTI, Court Cases, Public Grievances or inputs to policy decision to be taken by the UGC/MHRD within reasonable time specified by the UGC/MHRD.
- 2.6 In fulfilment of its obligations under the MoU, the Central University shall undertake to achieve certain level of performance for the year 2017 18. The performance will be assessed based on the information provided by the university as per the criteria listed in the Annexure enclosed.

#### PART 3 FACILITATION / ASSISTANCE FROM THE GOVERNMENT/UGC

- 3.1. The University has made the commitment of Performance Evaluation Targets based on certain assumptions in respect of release of grants from Government/ UGC and raising of other resources, including loan from HEFA for expansion of infrastructural facilities, which has a direct bearing on the performance of the Institution committed in this MOU\*.
- 3.2. UGC/ MHRD will extend any other facilitation assistance like taking up the matters with the State Government concerned or any Ministry of the Union Government, as and when required.

#### PART 4. ACTION PLAN FOR IMPLEMENTATION AND MONITORING OF THE MoU

- 4.1 Performance evaluation against these MoU parameters shall be carried out every six months and monitored by the Central University.
- 4.2 The performance evaluation so carried out shall be submitted to the Executive Council (EC) during the EC meetings for consideration. After the EC meeting, the same shall be sent to UGC along with its recommendations.
- 4.3 A joint review by the Central University, UGC and MHRD shall be carried out within 180 days of completion of the financial year. The result of the joint review shall be placed before the Executive Council and hosted prominently on the website of the Central University.

\* Central University of Haryana was established in 2009 and it being a new University located in remote area with maximum students from marginal and rural backgrounds, Clause No. 3.1 of the MoU especially regarding raising of loans from HEFA should not be made operative. The UGC/MHRD shall indemnify the University in case the University is not able to service its loan repayment, if the situation so arises.

#### PART 5. REQUIREMENT FROM THE UGC & MHRD

University will certainly require funding for all the ongoing and future constructions/development projects and also the budget for recurring expenditures including salary, fellowship, Library books, equipments and chemicals etc. Besides, University will require administrative support and permissions of UGC/MHRD wherever required as per the provision of Central Universities Act, 2009.

Vice-Chancellor Central University of Haryana Secretary University Grants Commission New Delhi

#### Additional Secretary (CU) MHRD

#### MOU BETWEEN CENTRAL UNIVERSITIES, UGC AND MHRD

#### PERFORMANCE EVALUATION PARAMETER, OUTPUT TARGETS AND PROGRAMME OF WORK

S.No.	Performance Parameter	2017-18 (Number)	Target 2018- 19 (Number)	Actual 2018-19	% Target Achieved
1.	Access: Student in-take UG (B.Tech) PG Ph.D. (Weightage – 1.0*UG+1*PG+3*PhD)	292 1089 63	500 1581 100		
2.	Equity and Diversity: (i) % age of Women Students (ii)% age of Students from other State (iii) % age International Students	38.5% 32% Nil	45% 35% 5%		
3.	Quality : Strengthening Faculty         (i) Student-Teacher Ratio         (ii) % age of filled vacancy (permanent faculty / sanctioned strength)         (iii) Visiting Faculty from other universities (National)         (iv) Visiting Faculty from other universities (International)	12:1 25% 02 Nil	12:1 100% 03 01		
4.	<ul> <li>Academic Outcomes :</li> <li>(i) Number of students placed through Campus interviews</li> <li>(ii) Number of Students qualified for NET/ SET/ SLET/ Ph.D.</li> <li>(iii) Number of students who cleared competitive exams – civil services, judiciary etc.</li> </ul>	10 15 10	50 25 20		
	(iv) Other	The Career Counselling, Training and Placement Cell organize at least 5-6 activities related to development of skills of the students to make them employable.	The impact of these activities is expected to bring fruitful results in the near future.		
5.	<ul> <li>A. Research:</li> <li>(i) Number of papers published in UGC listed journals (Peer-Reviewed Journals)</li> <li>(ii) Research Projects Sanctioned</li> <li>(iii) Research Projects Completed</li> <li>B. Others</li> <li>(i) Books / Chapters</li> <li>(ii) Policy Reports</li> <li>(iii) Invited lectures / seminars</li> </ul>	162 32 14 10 NIL 04	200 40 05 15 01 05		
3.	(only foreign universities) (i) Amount of Research Grant (Extra-mural funding (Rs. In crores).	3.35	5.00		
<u>.</u>	<ul> <li>(ii) Consultancy</li> <li>i) Patents</li> <li>(a) filled</li> <li>(b) awarded</li> <li>ii) Exceptional International Awards / Honours</li> </ul>	1 NIL NIL 01	2 05 00 02		
3.	Co-and Extra-curricular Activities (Sports, extension activities etc.)	50	60		

9.	Governance         i) Digitalization of Administration         a) Adoption of PFMS portal         b) Online admission process         c) Online recruitment application process         d) Cashless Transaction (Fee collection)         e) Online financial transactions         f) Online Attendance         g) Online Leave record         h) Exams reform- processing of result         i) Dynamic website	7	9*		
10.	Finance and Expenditure (i) %age utilization of funds received from : UGC (ii) Other sources	83.80 51.48	90.00 60.00		
11.	Finance : (i) Internal resources to total budget (%) (ii) Corpus Funds (in crores) (iii) Support from Alumni	10.78 Nii Nii	12.00 5.00 lakhs Nil		
12.	<ul> <li>i) NIRF Ranking (overall)</li> <li>ii) NIRF Ranking (Discipline)</li> <li>iii) Times Higher Education (THE)/ QS World/BRICS/Asia Ranking, as applicable</li> <li>iv) NAAC *</li> </ul>	100-150 NiL NIL Grade 'A' (CGPA-3.10)	In top 100 NIL NIL N/A		
13.	Contribution to the Local Society Activities organized a. Centre for Community Development and Unnat Bharat Abhiyan Cell b. Youth Red Cross c. National Service Scheme d. Legal Aid Clinic	30	40	×	
14.	Status of Statutory positions: i) Registrar (Filled: 02 M) ii) Finance Officer (Filled: 02 M) iii) Controller of Examinations (Filled: 01 M) iv) Librarian (Filled: 01 M)	Filled Under process Filled Under process	N/A To be filled N/A To be filled		

Note : i) Programme of Action for each item (1 to 14) as applicable may be given in a separate sheet ii) University may add new areas of digitalization in point no.9 which they have done during the year of the Report

\* Out of 9, 7 existing are (a to g) will be updated and remaining 2 (h & i) will be completed.
\*\* Efforts made during the year for increasing rank / score in the next cycle (attached extra page)

#### Grading and overall grading

Achievement (in %)	Grade	Score
>=90%	Outstanding	6
>=70% but < 89%	Excellent	5
>=60% but <69%	Very Good	4
>=50% but <59%	Good	3
>= 40% but <49%	Average	2
>=30% but <39%	Fair	1
<=29%	Poor	0

Average score =  $\Sigma$ S/6 and the Grade is assigned as per the scale given above.

# MOU BETWEEN CENTRAL UNIVERSITIES, UGC AND MHRD

S.No.	Performance Parameter	Programme of Action		
1.	Access: Student in-take UG (B.Tech) PG Ph.D. (Weightage – 1.0*UG+1*PG+3*PhD)	The University will have adequate Hostel facilities to accommodate the students and most of the vacant teaching posts shall be filled on priority basis.		
2.	Equity and Diversity: (iii) '% age of Women Students (iv) % age of Students from other State (iii) % age International Students	<ul> <li>(i) &amp; (ii): Student intake through CUCET</li> <li>(iii): Necessary guidelines have been framed and Nodal Officer has been appointed.</li> </ul>		
3.	Quality : Strengthening Faculty         (v)       Student-Teacher Ratio         (vi)       % age of filled vacancy (permanent faculty / sanctioned strength)         (vii)       Visiting Faculty from other universities (National)         (viii)       Visiting Faculty from other universities (National)         (viii)       Visiting Faculty from other universities (International)	<ul> <li>(i) &amp; (ii): Most of the vacant teaching posts shall be filled on priority basis.</li> <li>(iii) &amp; (iv): Necessary Ordinance has been framed to facilitate appointment of Visiting Faculty. The University is registered for GIAN programme of MHRD and has already been awarded 08 GIAN programmes, out o which 04 have been successfully completed.</li> <li>The University has received a project from MHRD to establish Equal Opportunity Cell that conducts coaching classes for entry to Civil Services and other competitive exams, NET-JRF coaching and discipline centric remedia classes. The University has recently started inviting industries at its campus and the figure is likely to increase at faster pace in the future. However, most of the students are placed in various reputed organizations through of campus interviews.</li> </ul>		
4.	<ul> <li>Academic Outcomes :</li> <li>(v) Number of students placed through Campus interviews</li> <li>(vi) Number of Students qualified for NET/ SET/ SLET/ Ph.D.</li> <li>(vii) Number of students who cleared competitive exams – civil services, judiciary etc.</li> <li>(viii) Other</li> </ul>			
5.	<ul> <li>A. Research:</li> <li>(iv) Number of papers published in UGC listed journals (Peer-Reviewed Journals)</li> <li>(v) Research Projects Sanctioned</li> <li>(vi) Research Projects Completed</li> <li>B. Others</li> <li>(iv) Books / Chapters</li> </ul>	Recruitment of quality faculty against the vacant teaching posts shall be filled on priority basis. Promoting INSPIRE faculty to join the University. Promotional measures for Research. The University Library have subscribed to DELNET membership for Inter-Library Loan. It also offers access to research papers, journals and e-books through E-Shodh		
	<ul> <li>(v) Policy Reports</li> <li>(vi) Invited lectures / seminars         (only foreign universities)</li> </ul>	Sindhu. Furthermore Library is conducting information literacy programmes to access e-resources online. To ensure quality research in the University, procurement of better plagiarism software has been initiated. The University is proceeding towards Library Management Open Source Software KOHA.		
6.	<ul> <li>(i) Amount of Research Grant (Extra-mural funding (Rs. In crores).</li> <li>(ii) Consultancy</li> </ul>	Establishment of CISED and Industry Interface Cell. Same as on Sr.No5.		
7.	<ul> <li>(i) Patents</li> <li>(a) filled</li> <li>(b) awarded</li> <li>ii) Exceptional International Awards / Honours</li> </ul>	Same as on Sr.No5.		
8.	Co-and Extra-curricular Activities (Sports, extension activities etc.)	Group for Promotion of Art, Culture and Heritage have been constituted: (i) Centre for Community Development and Unnat Bharat Abhiyan Cell (ii) Youth Red Cross (iii) National Service Scheme (iv) Book Reading Club (v) Movie club		
9.	Governance         i) Digitalization of Administration         a) Adoption of PFMS portal         b) Online admission process         c) Online recruitment application process         d) Cashless Transaction (Fee collection)         e) Online financial transactions         f) Online Attendance         g) Online Leave record         h) Exams reform- processing of result         i) Dynamic website	The University is in the process of digitizing administrative transactions. The University has also adopted the mechanism to ensure cashless transactions. The University was 1 <sup>st</sup> among the Central Universities in volunteer registration under Vittiya Saksharta Abhiyan (VISAKA). Out of 9, 7 existing are (a to g) will be updated and remaining 2 (h & i) will be completed.		

# Programme of Action for Item No. 01 to 14

S.No.	Performance Parameter	Programme of Action		
10.	Finance and Expenditure (iii) %age utilization of funds received from : UGC (iv) Other sources	Every care shall be taken to utilize the grants received well in time.		
11.	Finance : (iv) Internal resources to total budget (%) (v) Corpus Funds (in crores) (vi) Support from Alumni	Gradual fee hike.		
12.	i) NIRF Ranking (overall) ii) NIRF Ranking (Discipline) iii) Times Higher Education (THE)/ QS World/BRICS/Asia Ranking, as applicable iv) NAAC *	Qualitative measures are being adopted in Academics, Research, Extension and Outreach Activities to ensure the University's place among top Universities.		
13.	Contribution to the Local Society Activities organized a. Centre for Community Development and Unnat Bharat Abhiyan Cell b. Youth Red Cross c. National Service Scheme d. Legal Aid Clinic	Centre for Community Development and Unnat Bharat Abhiyan Cell, Youth Red Cross, National Service Scheme, Legal Aid Clinic and other organs of the University are committed to undertake the social outreach initiatives with more rigour and enthusiasm.		
14.	Status of Statutory positions: i) Registrar (Filled: 02 M) ii) Finance Officer (Filled: 02 M) iii) Controller of Examinations (Filled: 01 M) iv) Librarian (Filled: 01 M)	Finance Officer: Selection process has been completed. Librarian: Post to be re-advertised.		





CENTRAL UNIVERSITY OF HARYANA MAHENDERGARH, HARYANA PIN-123031