

# **AMENDED ORDINANCE II: DEGREE OF MASTER OF PHILOSOPHY (M. Phil.)**

**Master of Philosophy (M. Phil.) Programme shall be conducted by the concerned Departmental Research Committee (DRC).**

All matters related to the M. Phil. Programme shall be dealt by the concerned DRC's/Board of Studies (BOS)

## **1. Admission to M.Phil. Programme:**

- (a) The student intake in each Department shall not exceed 10 students subject to availability of eligible faculty in the Department. Admission to the M.Phil. programme will be made once a year in odd semester.
- (b) All the available seats shall be notified 'category-wise' by the Departments in advance.
- (c) 15% seats shall be reserved for Scheduled Caste (SC), 7.5% for Scheduled Tribe (ST), 27% for the Other Backward Classes (OBC), and 3% for the Persons With Disabilities (PWD) (horizontally).

## **Eligibility:**

A candidate shall be eligible for admission to the M.Phil. programme, if he/she:

- (i) Has qualified Master's Degree in the subject concerned / allied / cognate subjects with at least 55% marks, in aggregate from the University and/or a degree recognized by the University for this purpose as its equivalent.
- (ii) The provision of relaxation of 5% in marks in eligibility condition will be applicable for SC/ST/PWD candidates.
- (iii) The cases of students who have passed examination outside the Indian Universities system and who may not have obtained a Master's degree may be considered for admission to the programme subject to the condition that each case shall be examined on its own merit by the Admissions Committee and in accordance with the recommendations of the Equivalence Committee.

The candidates shall appear for a written test conducted by the University to be followed by an interview to be conducted by the concerned Department, which shall carry weightage of 80% and 20% respectively. Candidates who have cleared

NET/JRF/SET/Teacher Fellowship or who have teaching/research experience of more than two years on regular basis shall be exempted from the written test. In such cases the interview shall carry 100% weightage.

On the basis of the results of the written test and/or interview the School Board and/or BOS on the recommendation of the concerned DRC will finalize provisional admission to the M.Phil. programme.

## **2. Registration:**

Registration for courses is the sole responsibility of a student. No student shall be allowed to do a course without registration and no student shall be entitled to any credits in the course unless he/she has been formally registered for the course/paper by the due date to be announced by the University.

## **3. Course Work:**

There shall be a compulsory Course Work of minimum one semester duration. The School Board/Board of Studies/Departmental Research Committee shall prescribe the Course(s)/Papers and specify the methodology and instructional devices to be used. Every such course shall carry such credit as may be approved by the Academic Council on the recommendation of the Board of Studies/ School Board/Departmental Research Committee.

Provided, however, that a student may with the permission of Department/Centre concerned, be allowed to add or substitute course(s) from his/her own department or from other departments following the spirit of Choice Based Credit System (CBCS) within the period of three weeks from the commencement of the semester.

Provided further that a student may, with the permission of Department/Centre concerned, be allowed to drop course(s) latest by the dates prescribed by the Academic Council for Odd and Even Semesters.

No student shall be allowed to add, substitute and/or drop a course after these deadlines.

Provided also that if a student has taken more number of courses than the prescribed number and has secured the grade higher than 'F' in each course, then the best grades of the required number of courses shall be taken into account for calculation of CGPA for the purpose of deciding his/her case for completion to the M.Phil. programme.



$c_i$  = Credit of the  $i^{\text{th}}$  course

$g_i$  = Grade point secured by the student in the  $i^{\text{th}}$  course

$n$  = total number of courses for which the student has registered

#### **4. Duration of the M.Phil. Programme:**

The entire M.Phil, programme including M.Phil dissertation shall be completed ordinarily in 2 (two) consecutive semesters. No registration shall be permissible beyond the period of two semesters from the date of admission to the programme. The M.Phil course work shall be completed in the first semester.

Provided that a semester or a year may be declared zero semester or zero year in the case of a student if he/she could not continue with the academic programme during that period due to illness and hospitalization or maternity leave or due to accepting a foreign scholarship/fellowship subject to the fulfillment of requirements as laid down by the regulations. Such zero semester/year shall not be counted for calculation of the duration of the programme in case of such a student.

Provided further that in exceptional cases and for reasons to be recorded in writing the Academic Council may allow a student to submit his/her dissertation during the third consecutive semester from the date of admission.

#### **5. Credit Requirements:**

No student admitted to the programme shall be eligible for the award of M.Phil degree unless he/she secures 40 credits in all out of which atleast 20 credits shall be for course work (including Research Techniques/Methodology) and 20 credits for the dissertation.

#### **6. Attendance Requirement:**

A student must have at least 75% attendance in order to be eligible for appearing in the end semester examination.

## **7. Appointment of Supervisor:**

The School Board/BOS on the recommendation of the Department/Centre and the DRC shall appoint a member of the faculty of the Department/Centre concerned, possessing a Ph. D. degree, as Supervisor and Joint (Supervisor/s) if the topic of research is inter or multidisciplinary, to guide and supervise the dissertation work of the student at the appropriate time.

Provided that in case a Supervisor under whose supervision a dissertation has been prepared in part or in full ceases to be a teacher of the University, he/she may, subject to his/her availability and recommendations of the Department/Centre concerned, be continued by the DRC as Joint-Supervisor of the student.

## **8. Topic of Dissertation:**

The topic of dissertation shall be approved by the School Board/BOS on the recommendations of the Department/Centre concerned and the DRC on a proposal submitted by the student through his/her Supervisor.

## **9. Submission of Dissertation and Evaluation:**

**9.1** *The student shall submit a copy of the dissertation in form of a CD/pen drive to the Librarian/Concerned Officer for plagiarism check and he/she shall be eligible for submission of dissertation on production of satisfactory report on plagiarism.*

9.2 Subject to confirmation by the BOS/School Board, the method of evaluation in the course(s) leading to the M.Phil degree shall be prescribed, and assessment conducted, by the Department/Centre concerned.

9.3 The dissertation shall be examined by one examiner, who shall be a person not on the staff of the University and/or on the Board of Studies of the Department/Centre concerned and/or School Board, to be appointed by the Vice Chancellor from a panel of names approved by the Board of Studies on the recommendations of DRC.

- a) Provided if the report of the Examiner is in negative/unsatisfactory, that after due consideration of the report, the BOS/School Board may recommend the appointment of another examiner (not connected with the University) in manner laid down above.
- b) Provided further that if the recommendation of the second examiner is also in the negative the student concerned shall not be awarded the degree of M.Phil.

9.4 The Courses and dissertation of the student shall be graded on a ten point scale, that is:

Grade	Grade Point
A+	9
A	8
A-	7
B+	6
B	5
B-	4
C+	3
C	2
C-	1
F	0

Note : 1) There shall be no rounding off of SGPA/CGPA/FGPA

2) The SGPA/CGPA/FGPA obtained by a student is out of a maximum possible 9 points.

9.5 The examiner while recommending the approval of the dissertation for the award of M.Phil. degree shall also award grade for the dissertation according to the grading system in clause 9.3 above. The final grade for the dissertation shall be determined by taking the average of the grade awarded by two examiners.

- 9.6 A student in order to be eligible for the award of M.Phil. degree of the University must have a minimum Cumulative Grade Point Average (CGPA) of 5.5 (inclusive of dissertation and course work).
10. No candidate shall be eligible to register for the M.Phil. programme if he/she is already registered for any full-time programme of study in this University or in any other University/Institution/Deemed to be University/College/Institution of National importance.
- 11. Removal of Name of an M.Phil Student from the Rolls of the University:**
- 10.1. The name of a student who fails in any course shall automatically stand removed from the rolls of the University.
- 10.2. The DRC may at its discretion strike off from the rolls of the University, the name of a student:
- a) who fails to secure SGPA/CGPA of less than 5.5 (4.50 in the case of students belonging to SC/ST or differently abled categories); or
  - b) for lack of interest and motivation for research after completion of course work.